



# Open Practice

Builds a Better Practice

## APEX – The ultimate solution

Open Practice **Apex** is an enterprise solution to optimise your business operations.

Open Practice **Apex** provides flexibility, ensuring maximum profitability and client service is achieved. Business and reporting processes are able to be customised to ensure change and growth is accommodated.

### Functionality available

- Real time key performance indicator analysis
- Comprehensive reporting
- Client relationship management
- Accelerated office automation
- Real time user alerts for improved client service
- Configurable workflow management
- Financial management
- Definable automated accounts receivable credit collection
- Personal system organiser
- National legal accounting trust compliance
- Synchronised outlook integration.

### Open Practice Apex delivers

- **Advanced reporting in real time** – make decisions now and have flexible dynamic reports available in real time
- **Accelerated billing procedures** – manage large volumes of invoicing in a streamlined path including approval processes

- **User definable segmental accounting** – take advantage of the advanced general ledger capabilities to accommodate reporting needs
- **Ability to manage multiple cost centres** – user definable real time analysis against required cost centres
- **Advanced branch accounting** – automated branch reporting based on customised business rules for when data is entered
- **Automated workflow control** – a firm definable intuitive workflow process ensures client expectations and firm requirements are being met
- **Enhanced (advanced) security** – settings are controlled at the user level providing optional confidentiality to WIP and office automation features, further ensuring team members' integrity is maintained and protecting professional profile

- **Access to diary items, tasks, WIP** – can be granted on a individual or group basis providing enhanced levels of integrity and security
- **User definable deletion of PSO items** – menu options can be customised at the user level ensuring individuals needs are best met
- **Personal system organiser** – layout of Open Practice can be customised and made relevant for each individuals needs
- **Extensive user configurable reporting** – make decisions with flexible dynamic reports.

Client Key	Surname	Given Name	Liaison	Debit Balance	Last Inv. Date
ABEN - SINGAPORE	ABEN AMROD		AF	3896.26	21/01/2003
ACROPOLOUS BRETT	Acropoulos	Brett	AF	1065.90	31/01/2003
ADAMSON ADAM	Adamson	Adam	JA	1453.00	30/09/2002
ALLENBY'S STEPHEN	Allenby	Stephen	AF	3540.00	19/07/2005
ANDREWS DARREN	Andrews	Darren	AF	648.40	19/07/2005
ANDREWS MARTINA	Andrews	Martina	AF	34897.19	19/07/2005
ASHBY PAUL	Ashby	Paul/Sean	JA	14050.70	15/11/2002
BARTER FREDERICK	Barter	Fred	AF	10560.00	13/09/2006
DAWSON HOLDINGS	Dawson Holdings Pty Limited		AF	7351.30	31/01/2003
JOE BLOSS LAW	Joe Rogge Law		AF	1826.60	19/07/2006